U.S. Embassy, Windhoek  
GSO/Contracting Unit  
Private Bag 12029  
Windhoek, Namibia  

To: Prospective Offerors  

Subject: Solicitation number 19WA8022Q0041 for the Exterior painting of Embassy Office Building.  

The Embassy of the United States of America invites you to submit a proposal for exterior painting of the U.S. Embassy office building, 11 Lossen street, Ausspannplatz, Windhoek, Namibia.  

The Embassy intends to conduct a pre-proposal conference, and all prospective offerors who are interested in providing a proposal, are invited to attend. See Section L of the attached Request for Proposals (RFP).  

Submit your proposal in a sealed envelope marked "Proposal Enclosed" to the Contracting Officer, Mr. John Russell, 14 Lossen Street, Ausspannplatz, Windhoek, Namibia or via e-mail to RusselJL@state.gov and copy PlaatjiesHE@state.gov on or before 17h00 on September 11, 2022. No proposal will be accepted after this time.  

In order for a proposal to be considered, you must also complete and submit the following:  

1. SF-1442  
2. Section B;  
4. Additional information as required in Section L.  
5. SAM registration certificate.  

Offerors shall be registered in the SAM (System for Award Management) database at https://www.sam.gov prior to submittal of their offer/proposal as prescribed under FAR 4.1102. Failure to be registered at time of proposal submission may deem the offeror’s proposal to be considered non-responsible and no further consideration will be given. Therefore, offerors are highly encouraged to register immediately if they are interested in submitting a response to this requirement.  

Please complete the offer portion on the Standard Form 1442, including all blank spaces and have the form signed by an authorized representative of your company or the proposal may be considered unacceptable and may be rejected.
Direct any questions regarding this solicitation to the Contracting Officer by e-mail at WHKProc@state.gov or by letter or by telephone 061-271 518 or 061-295 8639.

Sincerely,

John Russell
Contracting Officer